

---

## Junior Parliamentary Procedure Event

---

### PRESENTATION

The team demonstrating shall conduct a regular chapter meeting beginning with opening ceremonies and concluding with closing ceremonies. Each team will be assigned the same main motion and will have 12 minutes to open the meeting, discuss and vote on the main motion, and then close the meeting. (The assigned main motion must be brought before the assembly during “new business.”) The presentation must follow the suggested “order of business” as described in the current *Official FFA Manual*.

### ORDER OF BUSINESS

“An established order of business should be followed at all chapter meetings. The team demonstrating shall follow the “order of business” described in the current *Official FFA Manual* but may use a variety of motions to change or omit any part of the suggested order of business. The suggested order of business includes the opening ceremony; minutes of the previous meeting; officer reports; special features; unfinished business; committee reports; new business; special ceremonies; and the closing ceremony, which is normally followed by entertainment, refreshments, and/or recreation.”

### BRINGING THE ASSIGNED MAIN MOTION BEFORE THE ASSEMBLY

“The assigned main motion is brought before the assembly when the secretary makes it as a new main motion in New Business. Under no circumstances should the assigned main motion be brought up, mentioned, discussed, or identified (in the minutes, in a report, in the opening ceremonies, or otherwise) before it is presented to the assembly in New Business. Furthermore, debate on the assigned main motion shall not begin before it: (1) is made by the secretary; (2) receives a second; and (3) has been stated by the chair.” **A team will be disqualified if the judges determine the Main Motion has been brought up in any form other than as new business.**

### THE CONSIDERATION OF THE ASSIGNED MAIN MOTION

“Once a main motion has been brought before the assembly through the three steps described above, there are three further basic steps by which the motion is considered (unless it is adopted by unanimous consent). These normal steps are as follows: (1) members debate the motion (unless no members claim the floor for that purpose); (2) the chair puts the question (that is, puts it to a vote); and (3) the chair announces the result of the vote and the action that the assembly will/will not take.”

“In addition, while the motion is open to debate, the assembly may wish to take a number of actions as a part of the motion’s consideration.”

**Teams can be made up of the following grades:** 8-9-10

**Team Member Eligibility:** Once a team wins first place in the state contest for the Junior Parliamentary Procedure event, the students on that team are ineligible to compete again in the Junior Parliamentary Procedure event.

**Number of team members:** 6-7-8 **Time Limit:** 12 minutes

**Opening and Closing Ceremonies:** Yes

**One Item of Business:** There is no pre-determined list of motions. Motions are determined annually by the contest superintendent and must be developed from any of the three divisions of the Chapter Program of Activities, which include Student Development, Chapter Development, Community Development, or from State Constitutional Amendments currently being considered.

---

### Official Dress

Official dress for female members is a *black skirt, white blouse, official FFA scarf, black dress shoes, and official jacket zipped to the top*. The black skirt shall be no shorter than one inch above the knee. Black slacks are not accepted official dress for female members in Oklahoma.

Official dress for male members is *black slacks or black, pleated jeans; white shirt; official FFA tie; black dress shoes or boots; black socks; and official jacket zipped to the top*. Black slacks or pleated jeans noticeably worn or faded are not acceptable.

NOTE: A deduction of five points will be made for failure to comply with official dress.

# Event Score Sheet

## *State Junior Parliamentary Procedure • Oklahoma FFA Association*

ITEMS TO BE SCORED	Points	Points Awarded Participants									
	Allowed	1	2	3	4	5	6	7	8	9	10
<b>A. OPENING/CLOSING CEREMONIES</b>	<b>20</b>										
Guidelines: 1. Memorization 2. Pronunciation 3. Feeling and Emphasis											
<b>B. DISCUSSION</b>	<b>50</b>										
Guidelines: 1. All members involved 2. Variation of ideas 3. Logic and interest created 4. Knowledge of subject 5. Discussion related to subject 6. Originality <b>NOTE:</b> The number of discussions used should complement the process of handling each main motion.											
<b>C. PARLIAMENTARY PROCEDURE TERMS</b>	<b>25</b>										
Guidelines: 1. Application of terms used 2. Variety of terms used <b>NOTE:</b> The number of terms used should complement the process of handling each main motion.											
<b>TOTALS</b>											
<b>OVERTIME:</b> Points Deducted 1. Over 12 minutes – 1 point per five seconds											
<b>NOT IN OFFICIAL FFA DRESS</b> 5 pt. deduction											
<b>GRAND TOTALS</b>	<b>100</b>										
<b>FINAL PLACING OF TEAMS</b>											